

Burlington Township Sports Club Foundation
Board Meeting Minutes
Lake Building
November 20, 2013

Call to Order – The meeting was called to order at 7PM. In attendance were Steve Macrae, Don Neff, Carl Budden and Kris Smith. Not in attendance was Matt Kowalski.

President's Report –

- Steve asked for input on selecting of the BTSF logo. Unanimous vote for logo #1, which was approved.
- Next item was reviewing of Foundation announcement letter. After review and a couple of edits, the letter was approved by the board.
- The following items were discussed and the board decided to continue reviewing and follow-up at next Board Meeting:
 - Operating Policies & Procedures – To be approved at next Board Meeting.
 - Financial Processing Procedures
- Discussed gaming meeting held on 11/19 – Steve, matt and Carl met with LaVern Kern and Greg Komiskey to discuss gaming rules and regulations. HS Board agreed to help with application and set-up once we have received 501 c (3) approval).
- Discussed first fundraiser that will run through new entity.
- Reviewed project plan and updated status of tasks.

Treasurer's Report – No additional expenses were incurred since the previous meeting.

Next Steps – Board members will schedule meetings based on assigned tasks and will report progress to Board at next meeting. Topics to include:

- Setting-up of Costco Membership
- Working with website developer
- Scholarship Application and Qualifications

Next Meeting - The next meeting of the Board will be December 11, 2013 at 7PM at Steve Macrae's house.

Adjournment – The meeting was adjourned at 8:20PM.