

**Burlington Township Sports Club Foundation**  
**Group Meeting Minutes for February 17, 2014**  
**Lake Building**

**Call to Order** – The meeting was called to order at 7:05 PM. In attendance were Board members Steve Macrae, Matt Kowalski, Kris Smith and Carl Budden. Others in attendance included Chris Sabatino, Anthony Pizzigoni, Mickey Foltiny, Mike Bartram, Matt Farr, Jessica Luz, Kim Peoples and Arlene Felder.

**President's Report** –

- Steve Macrae welcomed everyone to the meeting.
- Steve introduced the members of Board
- Steve gave an overview of the foundation, including why the foundation was formed, the main objectives/mission of the organization as well as a status of the application for the 501 c (3)
  - Why new entity?
    - Access to grants
    - Tax deductible donations
  - Status
    - Incorporated 4/13
    - 501 c (3) application submitted 8/13
    - Purpose
      - Provide financial support to Burlington Township sports programs
      - Provide scholarships totaling up to \$2,000 annually to graduating seniors
      - Provide donations to other non-profit organizations operating within Burlington Township
- **Treasurer's Report** –
  - Matt indicated the current balance in the operating account of the foundation was \$3,907.10.
  - Matt also indicated that the search for an accounting firm to perform audits of the foundation have begun.
  - Matt also indicated some of the procedural items the Foundation was going to put in place (ie. Cash sheets utilized at snack shacks).

**New Business** –

- Steve indicated that the main areas of focus (where volunteers would be needed) would be concessions and fundraising as those are the sources of revenue for the organization. As a result, two committees would be forming to focus on these two areas. Steve asked those in attendance to volunteer and to forward request to anyone else they feel would be interested.
- Steve gave a brief description of what he thought each committees goals focus would be:
  - Concessions
    - Standard equipment in each location
    - Consistent products and pricing in each location

- Do we use 3<sup>rd</sup> party vendor to deliver supplies or do we get a membership to local wholesaler
- Fundraising
  - Global relationships reviewed
    - T-shirts
    - Photos
  - Individual fundraisers
  - Global fundraisers
    - Most revenue with least amount of effort

**Adjournment** – The meeting was adjourned at 8:20PM